

Wire Transfers

1. Log into Online Banking

- Navigate to the **Payments and Transfers** section.
- Select **Wire Transfer** from the available options.



Go To:

FDIC *FDIC-Insured - Backed by the full faith and credit of the U.S. Government*

A screenshot of the Genesis Bank online banking interface. At the top, there is a navigation bar with four tabs: "Dashboard", "Account Information", "Payments & Transfers", and "Control & Recon". The "Payments & Transfers" tab is highlighted in red. Below the navigation bar, on the left, is a "Quick View" section with a form for "Select Quick View Accounts" containing a text input for "Account Number / Name" and a dropdown for "Account Type". On the right, a dropdown menu is open under the "Payments & Transfers" tab, listing options: "Payment Activity", "ACH Payments", "Wire Transfer" (which is highlighted with a red box), "Account Transfer", "Payee Maintenance", "Import Maintenance", and "Tax Payments".

2. Choose Wire Type

You will be presented with three options:

- **Single Free-Form Wire:** Use this option to enter wire details manually. This is the most common choice for one time or new transfers.
- **Template:** Select this option if you've previously saved a template containing wire information.
- **Payee:** Use this if the recipient has already been saved as a payee in the system.

Note: For most transactions, "Single Free Form Wire" is the standard choice.

Wire Transfer

1 USD Wire Transfer is closed for today. The next available payment date is 05/19/2025. FX Wire Transfer is closed for today. The next available payment date is 05/19/2025.

— Current Progress — **1** Select — 2 Request — 3 Review — 4 Complete —

Create

Single Free-Form Wire

Multi-Template Wires

Select Template

Select existing wire transfer instruction template.

Select Payee

Create new set of wire transfer instructions for an existing payee.

Continue

* indicates required fields
Page generated on 05/17/2025 at 11:15 AM PDT

3. Enter Wire Details

- Complete all required fields in the wire transfer form with the pertinent information, including recipient name, bank details, amount, and purpose of the transfer.

Account Information

* Payment Date

* Debit Account

* Originator Name

* Originator Address 1

* Originator Address 2

Originator Address 3

* Payment Currency

* Amount

Beneficiary / Payee Information

* Name

* Beneficiary ID Type

* Beneficiary ID

* Address 1

* Address 2

Address 3

Note: P.O. Boxes are not valid

* Beneficiary Country

Contact Name

Phone Number

Beneficiary Bank Information

Bank Lookup

Name

Beneficiary Bank ID Type

Beneficiary Bank ID

Address 1

Address 2

Address 3

International Bank

* Beneficiary Bank Country

Intl Routing Number

Additional Bank Information

Additional Reference Information

* Purpose Of Payment

Additional Information For Beneficiary

Note: Maximum 35 characters per field

Save As Repetitive Template

Save As Payee

Notify Me

Step 4: Save for Future Use (Optional)

If you plan to send funds to this recipient again, consider the following:

- Save as Payee: Saves the recipient's information for future transfers.
- Save as Repetitive Template: Saves all details including the dollar amount for recurring wires.

▶ Additional Bank Information

Additional Reference Information

* Purpose Of Payment

Additional Information For Beneficiary

Note: Maximum 35 characters per field

Save As Repetitive Template

Save As Payee

 Notify Me None Selected

Step 5: Initiate Transfer Request

- Once all information has been entered, click the Request Transfer button to proceed.

▶ Additional Bank Information

Additional Reference Information

* Purpose Of Payment

Additional Information For Beneficiary

Note: Maximum 35 characters per field

Save As Repetitive Template

Save As Payee

 Notify Me None Selected

Step 6: Review and Submit

- Carefully review all entered wire details for accuracy.
- Click Confirm to submit the wire transfer.

— Current Progress — 1 Select — 2 Request — 3 Review — 4 Complete —

Account Information

Recurring Frequency One-Time Payment
Amount USD 1.00
Debit Account *3456 - Checking (Basic Checking) - Genesis Bank (122245280)
Notify Initiator Options None Selected
Payment Date 05/23/2025

Originator Information

Originator Name Gen Bank
Originator Address 1 4675 MacArthur Ct. Ste 1600
Originator Address 2 Newport Beach, Ca 92660 US
Originator Address 3

Beneficiary / Payee Information

Name First Last
Beneficiary ID Type Account Number
Beneficiary ID *3456
Address 1 4675 MacArthur Ct
Address 2 Suite 1600
Address 3 Newport Beach, CA 92660
Country Code US - United States
Contact Name First Last
Phone Number 1234567890

Beneficiary Bank Information

Name Genesis Bank
Beneficiary Bank ID Type Fed ABA
Beneficiary Bank ID 122245280
Address 1
Address 2
Address 3
Country Code US - United States
Intl Routing Number

Additional Reference Information

Purpose Of Payment Test
Additional Information For Beneficiary

   Confirm Edit Cancel